

**CENTRAL SIERRA CHILD SUPPORT AGENCY**

**Board of Directors Meeting**

*DATE & TIME:* Thursday, March 19, 2020, 1:00 pm  
*PLACE:* CSCSA, 639 New York Ranch Rd, Jackson, CA

**BOARD OF DIRECTORS**

Frank Axe, Vice Chair  
Jeff Brown  
Merita Callaway  
Ryan Campbell

John Gray, Chair  
Gary Tofanelli  
Terry Woodrow

**PLEASE NOTE**

*All proceedings are conducted in English. The Board is committed to making its proceedings accessible to all citizens. Individuals with special needs may call 209-223-6449. All inquiries must be made at least 48 hours prior to the meeting. Public hearing items will commence no sooner than the times listed on the agenda. Pursuant to the Executive Order No. N-25-20 issued by California Governor Gavin Newsom on March 12, 2020, any or all Board directors may attend this meeting by phone. Members of the public may attend at the location above in order to observe and provide public comment during the meeting.*

**EMERGENCY MEETING AGENDA**

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Central Sierra Child Support Agency Board of Directors; however, any matter that requires action may be referred to staff for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic.

**CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one (1) motion. Any item(s) may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

NONE

**ADMINISTRATIVE MATTERS RE: EMERGENCY MEETING**

**1. Emergency:** Motion that an emergency situation exists in accordance with Government Code section 54956.5, as determined by a majority of the members of the Board of Directors. An emergency is defined as a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by the Board.

**2. Closed Session:** Motion that the Board of Directors can meet in closed session pursuant to Government Code section 54957 which must be agreed to by a two-third vote of the members of the Board or, if less than two-thirds of the members are present, by a unanimous vote of the members present.

**CLOSED SESSION:** May be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**3. Conference with Labor Negotiators (Government Code § 54957.6) –**

Agency representatives: General Counsel Timothy M. Cary and Executive Director Julie Prado.

Employee Organization: Service Employees International Union Local No. 1021 AFL-CIO. *Possible action.*

**4. Threat to Public Services or Facilities (Government Code § 54957(a)) –** Consultation with General Counsel Timothy M. Cary

## **ADMINISTRATIVE MATTERS**

**5. COVID-19** – Consideration and authorization of potential actions by Executive Director Julie Prado, at her sole discretion, regarding Agency response to COVID-19 by taking measures to promote the safety of Agency staff and customers including but not limited to closing facilities to the public and/or employees, relocating staff, implementing work from home policies for employees as appropriate, providing paid or unpaid leaves of absence to at risk employees, exposed employees, and/or all employees. *Possible action*

**NEXT BOARD MEETING:** *April 27, 2020 at 1:30 pm, Calaveras Board of Supervisors Chambers, 891 Mountain Ranch Road, San Andreas, CA*

## **ADJOURNMENT**